

Acknowledgement Of Costs

For the purposes of this document, the following definitions shall apply.

Applicant	Any person who has submitted a request to the Township in respect to an approval, authorization, a deliverable or service to be provided by the Township
Request	Includes an application submitted pursuant to the Planning Act or the Ontario Building Code, Ontario Fire Code, an application arising from a Bylaw of the Township, a specific service deliverable by the Township, and includes the development of documents to provide for the completion of the request such as but not limited to, plans of survey, transfers of title, agreements, registration fees, professional consulting reports, peer reviews, legal fees including repairs to any building, structure or other infrastructure owned by or under the jurisdiction of the Township as a result of damage caused by the applicant or any person or corporation acting on behalf of the applicant and arising from the request
Township	The Corporation of the Township of Stone Mills

1. Applicants are hereby given notice that all costs incurred by the Township and arising from the receipt of a request, unless specifically waived by the Township, shall be the responsibility of the applicant.
2. When required, fees shall be paid by the applicant to the Township for costs incurred by the Township for the internal review and processing of the request or the providing of a deliverable.
3. When required, a deposit or some other form of security shall be provided by the applicant to the Township with the intent that the deposit shall be held by the Township until such time as matters relating to the request are considered to be complete and all costs incurred by the Township have been paid in their entirety. Upon completion of the request and all outstanding amounts have been paid, the deposit will be returned to the applicant without interest or deduction.
4. Any amount submitted to the Township as a deposit, shall not be used to reduce any amount payable by the applicant.
5. Where a fee or deposit is required the request shall be deemed in-complete and no action shall be taken or monies expended by the Township until such time as the fee and/or the deposit is submitted in its entirety.
6. All costs incurred by the Township and arising from the submission of a request shall be invoiced to the applicant upon payment of the cost incurred by the Township.
7. The applicant shall pay to the Township the full amount of the invoice received by the applicant and arising from the submission of the request within 30 days of the date of the invoice.

8. The Township shall provide to the applicant a financial statement upon payment of an invoiced amount.
9. If the applicant fails to remit payment for an invoiced amount by the stated due date, interest will be added to the outstanding account at the rate of 1.25 % per month and all interest charges shall be deemed to be an outstanding charge payable by the applicant.
10. If the applicant fails to remit payment for an invoiced amount by the stated due date, all work will cease with respect to the application or the request until such time as the invoice and any associated interest charges are paid in their entirety.
11. Where a confirmation or other approval is required or a deliverable or service is to be provided by the Township, no approval, deliverable or service will be provided to the applicant until such time as all invoiced amounts inclusive of interest charges are paid in their entirety.
12. Failure on the part of the applicant to reimburse the Township for invoiced amounts will be considered a debt to the Township and when allowed by law, the outstanding amounts will be added to the property taxes for the parcel of land to which the application relates in accordance with Section 398(2) of the Municipal Act, S.O. 2001, Chapter 25, and will be collected in like form as property taxes.
13. This Acknowledgement Of Costs shall expire upon the completion of the request.
14. When this Acknowledgement pertains to a specific parcel of land, the parcel of land shall be identified by the Assessment Roll Number as follows:

1124 - _____ - _____ - _____ - _____.

This Acknowledgement pertains to the following specific request and further identified by the applicable File Number when assigned:

The applicant having read and understood this document, acknowledges and agrees to the provisions as provided for herein.

Dated at this day of, 20

Signature Of Applicant	Signature Of Applicant